

# Coach Compliance Checklist

It is the clubs responsibility to be aware of the coaching requirements when hiring coaches.  
It is the coaches responsibility to be aware of coaching requirements when applying to coach.

## CAS COACH REGISTRATION AND CERTIFICATION POLICY REQUIREMENTS

### GENERAL REGISTRATION REQUIREMENTS

All coaches must complete these requirements

#### RAMP

Registered on RAMP through your club landing page - status must be Active, approved by AAS

#### CAS SCREENING DISCLOSURE FORM

Completed through RAMP during the registration process

#### BACKGROUND CHECK

Triton EPic - completed through RAMP Registration

- **All coaches must have a valid CRC or VSC on their RAMP profile**
- **[Click here for guidance on completing your check](#)**

#### INCLUSION

Complete Inclusion and Diversity in Aquatic Sports - [The Locker](#)

#### SAFE SPORT

Complete Safe Sport Training every 3 years - [The Locker](#)

**All above requirements must be completed before registering on RAMP. Your account will remain inactive until it has been reviewed by AAS and all conditions are met. To have your status updated, please contact AAS for a status review.**

## NCCP REQUIREMENTS FOR THE DAILY TRAINING ENVIRONMENT

### Coaching AquaGO! or Recreational Programs

Trained AquaGO! Instructor - as defined by having completed:

- ✓ AquaGO! Modules 1-5
- ✓ Make Ethical Decisions Online Course - [The Locker](#) - Click on the ELearning drop down menu
- ✓ NCCP Emergency Action Plan - [The Locker](#)

### Coaching Competitive Programs

Minimally Competition Introduction In Training to Trained Status within the first year.

Defined as having completed:

- ✓ Competition Introduction Modules 1-8
- ✓ Make Ethical Decisions Training - [Government of Alberta Website](#)
- ✓ Make Ethical Decisions Online Course - [The Locker](#) - Click on the ELearning drop down menu
- ✓ NCCP Emergency Action Plan - [The Locker](#)
- ✓ Making Headway in Sports - [The Locker](#)

**Coaches MUST complete the following modules within first year of coaching:**

- ✓ Complete Comp Intro module 9
- ✓ NCCP Sport Nutrition - [The Locker](#)
- ✓ Basic Mental Skills - [Government of Alberta Website](#)
- ✓ Teaching and Learning - [Government of Alberta Website](#)

## NCCP REQUIREMENTS FOR THE COMPETITION ENVIRONMENT

Minimally 'Certified Artistic Swimming Competition - Introduction'  
Defined as having completed in the following order:

- ✓ Comp Intro modules 1-9
- ✓ All multi-sport modules
- ✓ Competition Introduction Evaluation - 3 evaluations

### **Register for evaluations on the AAS website**

*Coaches who are Competition Introduction Trained (i.e. have completed the Competition Introduction modules 1-9 and all required multi-sport modules as listed above) and are registered and in good standing, have two calendar years from the completion of their Competition Introduction module 1-8 course to complete their certification, after which they will not be permitted on the deck at any PTSO hosted competition - Section VIII B2 of the CAS Coach Registration and Certification Policy.*

**This means you must complete all multi-sport modules during your first two seasons of coaching.**

**[Check your NCCP transcript to view your current status. For more information click here.](#)**

**There is no deadline for certification as an AquaGO! Coach.**

**Questions? Check out our [FAQ's](#)**