

# INTERNATIONAL BID PROCESS

## STEP-BY-STEP



### Letter of Intent

Submit a letter of intent to CAS as per CAS's International Bid Policy and Procedure, section five.

### Submit Travel Sanction

Once CAS approves your intent, then submit the online [All Activities and Events sanction form](#) to AAS along with the approval of intent from CAS.



### Sanction Approval by AAS

AAS will provide a sanction approval upon receipt of insurance payment as well as a letter of support.



### Bid Submission to CAS

Submit required information to CAS as per section six of CAS's International Bid Policy and Procedure.

### Travelers Insurance

All travelers, including athletes, coaches and chaperones are required to carry individual Travel Accident / Medical Insurance to cover them for accident or sickness. Gallagher has coverage options that I can help arrange for you.

