

REGISTRATION PROCESS

Officials must register themselves and pay their registration fee on the H2O Reg database. DO NOT REGISTER ON THE CAS DATABASE.

The online registration process will take you through all necessary forms and require you to meet the following requirements:

- Acceptance of adherence to all AAS and CAS Policies – Please read through them
- Complete a background check if you are 18 or older - this MUST be done through H2OREG and is valid for five years – If ‘not complete’ after 24 hrs please check junk mail for an email from MyBackCheck/Sterling for instructions
- Safe Sport: Complete the [Respect in Sport online module](#) (there is a fee) or the [Safe Sport online module](#) (free) –valid for three years. After three years your H2OREG status will remain pending until you renew one of these modules*
- CAS Screening disclosure form*

* **The CAS Screening form and acknowledgement of Safe Sport will NOT automatically update. AAS will review the CAS form and check your NCCP transcript to confirm completion and update your H2OREG profile accordingly. DO NOT SEND FORMS TO CAS**

Registration is completed once your fees are paid through H2OREG. You will receive an auto generated email confirming registration and your status. For those who do not have an ‘issued’ status on their profile or ‘pending requirements’ it is your responsibility to complete missing requirements. YOU ARE NOT ELIGIBLE TO OFFICIATE IF YOU HAVE ANY PENDING REQUIREMENT

REGISTRATION INFORMATION

[H2OREG registration link](#) – click here to be taken to the registration link

Payment

Fees and background check payment is down through the registration process. If you are registering for more than one member type you are only required to pay for the highest fee

Polices

Information regarding CAS’s policies can be found on their website.

- [CAS’s Screening Policy](#)

Safe Sport

Safe Sport is completed through the [Coaching Association of Canada’s \(CAC\) The Locker](#). If you don’t have an account it’s easy to set up. Instructions are on the login page.

H2OREG issues

If you are having issues with the registration system, not Artistic Swimming Specific issues, please use the ‘contact support’ button at the bottom of the screen. For Artistic Swimming questions, ie *which membership type to I choose*, please contact [Jennifer Flowers](#) or [Carly Abraham](#).

Officials MUST complete all registration requirements in order to be eligible to judge or practice judge.