



## COACH REGISTRATION REQUIREMENTS

Requirements can be found in CAS's [Coach Registration and Certification Policy](#). Further information regarding screening can be found in [CAS's Screening Policy](#). Coach registration fees can be found on the [AAS H2OREG Landing Page](#).

It is the clubs responsibility to be aware of the requirements and insure their coaches meet the requirements.  
It is the coaches responsibility to be aware of the requirements and complete them as required before participating in any activity. Coaches are not insured unless all requirements are met.

### Registration Requirements:

- Read the Coach Registration and Certification Policy and Screening Policy.
- E-Pic through Sterling Talent Solutions as per section B of the Screening Policy (valid for 5 years).
  - As of September 1, 2021 AAS is no longer accepting pre-existing checks.
  - If you are under 18 AAS will manually change your status so the background check will expire on your 18<sup>th</sup> birthday. It will be your responsibility to complete a check on your birthday and notify AAS once completed.
  - This is completed through your H2OREG profile and paid for at the checkout during the registration process.
- [CAS Screening Disclosure Form](#) (download from CAS) as per Section E of the Screening Policy (valid for 3 years). To be submitted to AAS at time of registration if not submitted previously.
- [Respect in Sport for Activity Leaders](#) (valid for 3 years).
- Meet minimum NCCP requirements as per section VIII of the Registration and Certification Policy.
  - Make Ethical Decisions training courses can be found on the Alberta Governments [NCCP Multi-Sport Modules Calendar](#). Certification is completed through your NCCP profile.

### Minimum NCCP Requirements to be a 'Trained' AquaGo! Coach:

- Complete the AquaGo! course, 5 modules and the in-pool session. Must be 15 by the start of the course.
  - There are no exceptions to the minimum age requirements as set by the CAC and CAS.
  - Course pre-requisite requirements can be found in the [Coach Development Pathway](#) or in your Artistic Swimming Coach profile. You will not be able to register for a course unless the pre-requisites are completed. Only then will the registration button appear.
  - Pool Session COVID-19 Interim solution – See the AquaGO! Pool Session document on the AAS website > [NCCP Training](#).
- Complete Make Ethical Decisions (MED) online Course. See link to course calendar above.
- Complete the Multi-sport Modules as per the [Coach Development Pathway](#) > 'In-Training' column
  - Multi-sport modules can be found in [The Locker](#) > E-Learning and through the Alberta Governments [NCCP Multi-Sport Modules Calendar](#).

### Minimum NCCP Requirements to be a 'Trained' Competition Introduction Coach:

- Complete the Competition Introduction Course, 8 modules plus the in-pool session. Must be 16 by the start of the course.
  - There are no exceptions to the minimum age requirements as set by the CAC and CAS.

- Course pre-requisite requirements can be found in the [Coach Development Pathway](#) or in your Artistic Swimming Coach profile. You will not be able to register for a course unless the pre-requisites are completed. Only then will the registration button appear.
- Complete Make Ethical Decisions (MED) online Course. See link to course calendar above.
- Complete the Multi-sport Modules as per the [Coach Development Pathway](#) > 'In-Training' column
  - Multi-sport modules can be found in [The Locker](#) > E-Learning and through the Alberta Governments [NCCP Multi-Sport Modules Calendar](#).

**NOTES:**

Course registrations are through the [Artistic Swimming Coach website](#). A course calendar link can be found on the left side menu. Once you create a profile you can begin your prerequisites. You will not be able to register for a course until your prerequisites are completed as the registration link will automatically open once prerequisites are completed. In addition to the fee for the course there are some fees for the course prerequisites and fees for the multi-sport modules which will be payable online when registering for them.

Individuals who are new to coaching can create a profile on the Coaching Association of Canada website (CAC) through [The Locker](#) prior to registering for a course. Individuals must be minimally 14 to register with the CAC.