
Policy:	Sanctioning Policy
Adopted:	October, 2008
Current Board Approved Version:	September 23, 2021

ONLY THOSE ACTIVITIES SANCTIONED BY ALBERTA ARTISTIC SWIMMING AS PER THIS POLICY AND THE SANCTIONING GUIDELINES ARE CONSIDERED COVERED UNDER OUR INSURANCE POLICIES

Purpose

1. Alberta Artistic Swimming is committed to providing a safe environment and fair competition for all its members. Irresponsible behavior, unfair competition or an unsafe environment can result in severe damage to the sport of artistic swimming and Alberta Artistic Swimming members. This Policy provides guidelines and regulations for Alberta Artistic Swimming Members wishing to run events, programs and competitions helping to ensure a safe and fair event as well as to provide for the health and welfare of its participants.

Scope and Application of this Policy

2. This Policy applies to all activities, events and competitions participated in, organized by and run by Alberta Artistic Swimming Members.

Annual Club Sanctioning



3. Alberta Artistic Swimming Members are sanctioned for the following activities once the Annual Club Sanction Form has been submitted and approved by Alberta Artistic Swimming for such activities. To obtain sanction, all activities must comply with or exceed the public health safety measures and requirements set out by the federal, provincial and municipal authorities and AAS.
 - a. Weekly Club Pool Training or Practices;
 - b. Dryland Training;
 - c. Athlete and coach participation in Alberta Artistic Swimming and Canada Artistic Swimming sanctioned meets;
 - d. Recreational testing;
 - e. Meetings – Board of Directors, Committee, General, Special and Parent Orientations

Sanctions Required

4. Those activities that are not part of the annual club sanction require a sanction as per the outlined requirements. Some parameters and exclusions apply so please refer to Alberta Artistic Swimming’s Sanctioning Guidelines. Some of the activities eligible and requiring a sanction include but are not limited to:
 - a. Fundraiser (organized/coordinated by club);
 - b. Promotional, advertising and/or marketing events;
 - c. Artistic Swimming Camps (includes summer) or Educational Clinics;
 - d. Water Show;
 - e. CAS Regional Camps;

The consideration of sanction for the following activities are suspended until further notice.

- f. Demonstration or performance for an external partner;
- g. Hosting Invitational Competitions/Activities;
- h. Out of Province Club Travel for Invitational competitions or Club organized training camps;
- i. Non-artistic swimming related activities.

	
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Requesting a Sanction

5. An Alberta Artistic Swimming Member requesting a sanction must submit the proper Sanction Request Form, signed by a someone within the club with signing authority, and fee to the Alberta Artistic Swimming office twenty-one (21) days prior to the activity, event or competition. Applications received without twenty-one (21) days, notice will be assessed a \$25 fine payable at time of sanction.
6. Sanction requests of more than three months in advance of their event will not be accepted.
7. The applicable Sanction Request Form will be approved or denied by Alberta Artistic Swimming.
8. A Sanction is not effective until signed by a person with proper authority of Alberta Artistic Swimming.
9. Sanctions are non-transferable.

Sanctioning Requirements



10. All Alberta Artistic Swimming sanctioned events, activities and competitions must follow the official rules and guidelines of Alberta Artistic Swimming.
11. All participants, athletes, coaches, officials, volunteers and chaperones participating in the activity, event or competition must be registered members in good standing with Alberta Artistic Swimming, unless deemed a guest in accordance with item 13.
12. Alcohol is prohibited at all sanctioned events.

Guests

13. Non-members of Alberta Artistic Swimming are considered guests if they are participating in an event, activity or competition within the jurisdiction of Alberta Artistic Swimming on a one-time basis, maximum of one day. (Guests may include but not limited to participants in a come try it event, parents in a parent/swimmer night, or sponsors attending a watershow.)
 - a. For an activity, event or competition that includes guests (non-members, the club must do the following:
 - i. Submit the applicable sanction to AAS indicating guests as participants;
 - ii. Have all guests register on the H2OReg database as a “Free Trial” under Athlete Membership and submit the required forms that will include an AAS Release of Liability, Waiver of Claims and Indemnity Agreement (waiver). This must be done prior to participation, no exceptions. All guests must adhere to the protocols within the AAS 2021-22 Season Requirements and Guidelines and any applicable, federal, provincial or municipal orders or by-laws.
 - b. Any club that is found to have breached any of the conditions outlined or to have not received sanction for guest participants will be fined \$250.00.

Sanction Refusals

14. Alberta Artistic Swimming may refuse or cancel a sanction for the following reason(s), including but not limited to:

	
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- a. Poor prior performance of a sanctioned event, activity or competition;
- b. Failure to meet sanction conditions;
- c. Concerns that the Member requesting the sanction is not capable of meeting the Alberta Artistic Swimming sanctioning/safety requirements, or other factors relating to operations;
- d. Insufficient time to process the sanction request;
- e. Incomplete sanction request;
- f. Failure to pay the sanctioning fee or late fee;
- g. Being deemed a member not in good standing;
- h. Failing to comply with the conditions of the sanction;
- i. Any other issue or matter which Alberta Artistic Swimming deems a concern which may affect Alberta Artistic Swimming's ability to obtain insurance coverage, or;
- j. Such other matters as Alberta Artistic Swimming may consider in preserving the reputation of the association and/or reasonable safety concerns.

Sanction Fee Refunds

15. Sanction fees are non-refundable

Violations

16. Conduct that violates this Policy may be subject to sanctions pursuant to Alberta Artistic Swimming's policies.

Fines

17. Any event that takes place without a sanction or with a sanction that is not reflective of the event is subject to a \$75.00 fine.